



Job Description: Practice of Medicine (POM) Associate Module Directors (0.25 FTE each)

The Leni and Peter W. May Department of Medical Education is seeking two (2) Practice of Medicine Associate Module Directors (AMD). This is a unique opportunity to be a part of the leadership team of our foundational doctoring course.

Practice of Medicine is a 1.5-year integrated program that equips students with core medical knowledge, essential clinical skills, and professional attitudes necessary for equitable, patient-centered, and compassionate care in clinical practice.

The POM 1 and POM 2 Associate Module Directors each have distinct collaborative roles and with their respective POM Co-Module Directors, focusing on different sets of competencies. Each role is tailored to the specific stage of the POM curriculum, ensuring a progressive and comprehensive educational experience for students.

Applicants are eligible for consideration for both positions and are encouraged to indicate their preference for the role they believe best aligns with their interests and skill sets.

- **POM 1 Associate Module Director's Role:** This role involves collaboration with the POM Co-Module Director in achieving student outcomes that focus on understanding the physician's role within the healthcare system and demonstrating fundamental skills such as basic communication and interviewing, history taking, physical examination, documentation, and early clinical reasoning.
- **POM 2 Associate Module Director's Role:** This role collaborates with the POM Co-Module Director to achieve course outcomes including the development of more advanced clinical reasoning, enhancement of oral presentation and documentation skills, introduction to some procedural techniques, and preparation for clerkships. Additionally, the POM 2 ACD will play a pivotal role in guiding the final year of the legacy ASM Year 2 curriculum during the 2024-25 academic year.

Under the guidance of the POM Co-Module Directors, AMDs will engage in the development and planning of the POM curriculum, assist in creating educational materials and faculty guides for small group sessions, assist in the creation and tracking of student assessments, and may introduce innovative topics. Their involvement will also extend to participating in various training and development programs including faculty development sessions for Clinical Competency Mentors, assisting in standardized patient training, formalized senior student (near-peer) development and clinical site preceptor development.

Length of Role:

These positions are intended to be 2-year renewable commitments to minimize turnover, contingent on satisfactory annual performance reviews. Funding commitments will be renewed each year, and the positions report to the Co-Module Directors of the Practice of Medicine Module who in turn report to the Director of Clinical Competency.

Time Commitment

- AMDs should expect to commit to be present in person at least one full day or two half days per week when the course is in session (generally Wednesdays or Thursdays for academic year 2024-2025).
- AMDs will actively engage in recurring meetings up to 3 hours weekly with Co-Module Directors and the POM leadership team for progress reviews and task coordination. Meetings may span multiple days of the week. Participation in mandatory faculty development sessions is also a key part of this role.

Skills and Minimum Qualifications

- Doctoral degree: M.D., D.O., or M.D./Ph.D.
- Proven experience in a teaching role, preferably in a medical education setting.
- Ability to effectively convey information and organize course materials and activities.
- Preferred experience in leading educational programs or developing curricula.
- Demonstrated capability to work autonomously and take initiative in educational settings.
- Flexibility and adaptability in a dynamic and evolving medical education environment.
- Possess a high level of professionalism, integrity, and dependability.
- Proficiency in common educational technologies and digital platforms including learning management system (e.g., Blackboard), digital communication tools (e.g., Zoom, Microsoft Teams), document management (e.g., Microsoft Office Suite (Word, Excel, PowerPoint) and OneDrive).